

**PATRICK COUNTY PUBLIC SCHOOLS  
104 Rucker Street – P.O. Box 346  
Stuart, Virginia 24171**

**Minutes for Regular School Board Meeting  
Thursday November 14, 2019  
5:30 p.m. - Patrick County Administration Building  
Third Floor - Courtroom**

The Patrick County School Board met in regular session on Thursday, November 14, 2019 at 5:30 p.m. at Patrick County Administration Building Third Floor Courtroom, 106 Rucker St., Stuart, VA 24171.

Present: Mr. Walter Scott, Vice Chairman  
Ms. Michelle H. Day  
Ms. Annie H. Hylton  
Ms. Shannon R. Harrell

Dr. J. David Martin, Acting Superintendent  
Ms. Sara Leigh D. Collins, Clerk  
Ms. Andrea Cassell, Assistant Superintendent – Instruction  
Mr. Dean Gilbert, Director of Operations

Absent: Mr. Brandon J. Simmons, Chairman

Mr. Scott, Vice Chairman, called the meeting to order.

**No. 25429      Opening Ceremonies**

- (a) Pledge of Allegiance (IEA)
- (b) Moment of Silence (IE)

**No. 25430      Closed Session**

Pursuant to Section 2.2-3712 (A) of the Code of Virginia and a motion by Ms. Harrell seconded by Ms. A. Hylton that Patrick County School Board convene in a closed meeting at 5:37 p.m.

- A. §2.2-3711(A)(1) for discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of employees of the School Board
  - a. Personnel Report
- B. §2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiation strategy of the public body.

Ayes: Day, Harrell, Hylton, Scott  
Nays: None  
Absent: Simmons

On motion by Ms. Harrell seconded by Ms. Day to come out of closed session at 6:11 p.m.

Ayes: Day, Harrell, Hylton, Scott  
Nays: None  
Absent: Simmons

**No. 25431      Certification of Closed Session**

**WHEREAS**, the Patrick County School Board had convened a closed meeting of the date pursuant to an affirmative record vote and in accordance with the provisions of the Virginia Freedom of Information Act and

**WHEREAS**, Section 2.1-344 (D) of the Code of Virginia requires a certification by the Patrick County School Board that such closed meeting was conducted with Virginia Law;

**NOW, THEREFORE BE IT RESOLVED** that the Patrick County School Board hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from closed meeting to which this certification applies, and (ii) only such public businesses were identified in the motion convening the closed meeting were heard, discussed or considered.

Ayes (by Roll Call):    Day, Harrell, Hylton, Scott  
Nays:                        None  
Absent:                     Simmons

**No. 25432      Personnel/Addendum**

On motion by Ms. Hylton seconded by Ms. Harrell to approve Personnel as amended.

Ayes:    Day, Harrell, Hylton, Scott  
Nays:    None  
Absent: Simmons

**No. 25433      Superintendent Report**

Dr. Martin reported on the following:

1. Superintendent Search – second interviews are scheduled
2. VSBA Conference
3. Board of Supervisors – 11/18/19 – “State of the Schools”

**No. 25434      Consent Agenda**

- A. Minutes (BDDG) October 10, 2019, and October 12, 2019
- B. Regular Invoices (DI, DK)
- C. Monthly Financial Report
- D. Capital/Maintenance Report Improvement Report (EC, ECG, FB)
- E. Overnight Field Trips

Dr. Martin reviewed items with school board.

On motion by Ms. Day seconded by Ms. Harrell to approve the consent agenda as presented.

Ayes:    Day, Harrell, Hylton, Scott  
Nays:    None  
Absent: Simmons

**No. 25435      Information Items**

**A. Virtual Learning Days**

Ms. Cassell, Assistant Superintendent – Instruction, reviewed with the board Virtual Learning Days which included the following details:

- Scheduled Virtual Learning Day – October 18, 2019. During inclement weather events, additional virtual learning days may be scheduled for a maximum of up to five virtual days.
- On 10/18/19, teachers and staff were in the building to answer questions while planning for additional inclement weather virtual days.
- Learning occurs over a window of time with 10 days to complete assignments.
- Assignments delivered via Google Classroom in grades 4-12 and utilizing hands on materials (books, puzzles, sorts, games) in primary grades.
- Our first inclement weather day has already been made up with this scheduled virtual learning day.

**No. 25436      Family Engagement**

Dr. Martin reviewed with school board that Governor Northam and the Virginia Board of Education recognize November 2019 as Family Involvement Month.

All schools in Patrick County have submitted schoolwide plans that include opportunities for families to be involved in their child's education throughout the year. Opportunities include math and reading nights, SOL preparation sessions, completion of family engagement surveys, project-based showcases and many other school specific events.

**No. 25437      Action Items**

**A. Budget Amendment**

Mr. Gilbert – Director of Operations, reviewed with the school board the following:

Patrick County Public Schools has been awarded two grants for the fiscal year 2019-2020. One grant is the School Security Equipment Grant and the other is the Go Tech Grant. In addition, during the auction sale, the school system sold two pieces of equipment bought with federal funds and by regulation that money has to be reallocated back to the Career and Technical Department. The budget amendment is to account for the unexpected revenue and the related expenses.

The impact to school budget will be increased by \$150,180.

On motion by Ms. Harrell seconded by Ms. Hylton to accept the grants and to amend the budget in the amount of \$150,180.

Ayes: Day, Harrell, Hylton, Scott

Nays: None

Absent: Simmons

**No. 25438      Policy Update**

Mr. Gilbert, Director of Operations reviewed with the school board the following:

Policy IIBEA-E3 and JFCZ are being updated to reflect the changes in PCPS technology. Regulation Ef-R is being added based on the recommendations from state review.

On motion by Ms. Day seconded by Ms. Harrell to approve the Food Service Policy Regulations and Technology Policy revisions as presented.

Ayes: Day, Harrell, Hylton, Scott

Nays: None

Absent: Simmons

**No. 25439      Adjournment**

On motion by Ms. Day seconded by Ms. Hylton to adjourn the meeting at 6:45 p.m.

Ayes: Day, Harrell, Hylton, Scott

Nays: None

Absent: Simmons

---

Walter Scott, Vice Chairman  
Patrick County School Board

---

Sara Leigh D. Collins, Clerk  
Patrick County School Board